



Hampton Inn - Ft. Wayne-
Hotel ID : FWADP

Date : Jan 05, 2024
Run Date : Jan 06, 2024
Night Audit Time : 2:15:41 AM
Run Time : 10:11:00 AM
Username : Gordon Garrett

Final Audit

Revenue & Charges									
Revenue	Actual Today	Adjusted	Net Today	M-T-D	LY-M-T-D	Variance	Y-T-D	LY-T-D	Variance
GUEST ROOM	\$2,268.58	\$0.00	\$2,268.58	\$10,915.40	\$0.00	\$10,915.40	\$10,915.40	\$0.00	\$10,915.40
EXTRA ADULT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXTRA NO SHOW ROOM REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
GUEST ROOM	\$0.00	\$0.00	\$0.00	\$89.00	\$0.00	\$89.00	\$89.00	\$0.00	\$89.00
GUEST ROOM HONORS	\$19.45	\$0.00	\$19.45	\$154.42	\$0.00	\$154.42	\$154.42	\$0.00	\$154.42
NO SHOW ROOM REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PREPAID EARLY CHECKOUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ROOM REVENUE ADJUSTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ROOM UPGRADE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Room Rent	\$2,288.03	\$0.00	\$2,288.03	\$11,158.82	\$0.00	\$11,158.82	\$11,158.82	\$0.00	\$11,158.82

Charges	Actual Today	Adjusted	Net Today	M-T-D	LY-M-T-D	Variance	Y-T-D	LY-T-D	Variance
100% GTD OTHER ALLOWANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100% GTD PHONE ALLOWANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100% GTD RESTAURANT OTHER ALLOW	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100% GUARANTEE ALLOWANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ADV PURCHASE CHANGE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ADVANCE PURCHASE 2.9% DISCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ADVANCE PURCHASE 2.9% DISCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
AUDIO/VISUAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Allowance Add-On Self-Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Allowance Add-On Travel w/ Pet	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Allowance AddOn Late Check Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
BALANCE FORWARD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
BALANCE TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CANCELLATION CHARGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CATERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CHARGE-BACKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CORPORATE REFUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EARLY ARRIVAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTERNET ACCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LATE CANCEL ROOM REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LATE DEPARTURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MEETING ROOM	\$0.00	\$0.00	\$0.00	\$175.00	\$0.00	\$175.00	\$175.00	\$0.00	\$175.00
MISC NON TAX REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MISC REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PANTRY	\$17.00	\$0.00	\$17.00	\$101.25	\$0.00	\$101.25	\$101.25	\$0.00	\$101.25
PET FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PET FEE 1 TO 4 NIGHTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PET FEE 1-4 NIGHTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PET FEE 5 NIGHTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Revenue & Charges									
PET FEE 5 OR MORE NIGHTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PET FEE EXTENDING LOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PET FEE MANUAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PREMIUM INTERNET ACCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PREPAID LATE CANCEL ROOM REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PVR ONREQUEST HOUSEKEEPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
RETURNED CHECKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ROLLAWAY RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ROOM UPGRADE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SALVAGE SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SERVICE ANIMAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TELEPHONE COMMISSIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TELEPHONE-LD (FOREIGN)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TELEPHONE-LD (INTERSTATE)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TELEPHONE-LD (INTRASTATE)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TELEPHONE-LOCAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
VALET LAUNDRY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
VENDING COMMISSIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
VENDING MACHINE REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Charges	\$17.00	\$0.00	\$17.00	\$276.25	\$0.00	\$276.25	\$276.25	\$0.00	\$276.25
Total Revenues	\$2,305.03	\$0.00	\$2,305.03	\$11,435.07	\$0.00	\$11,435.07	\$11,435.07	\$0.00	\$11,435.07

Taxes	Actual Today	Adjusted	Net Today	M-T-D	LY-M-T-D	Variance	Y-T-D	LY-T-D	Variance
MISC - OCC TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MISC - SALES TAX	\$0.00	\$0.00	\$0.00	\$12.25	\$0.00	\$12.25	\$12.25	\$0.00	\$12.25
RM - OCC TAX	\$183.08	-\$32.02	\$151.06	\$796.04	\$0.00	\$796.04	\$796.04	\$0.00	\$796.04
RM - STATE TAX	\$161.34	-\$28.02	\$133.32	\$704.11	\$0.00	\$704.11	\$704.11	\$0.00	\$704.11
Total Taxes	\$344.42	-\$60.04	\$284.38	\$1,512.40	\$0.00	\$1,512.40	\$1,512.40	\$0.00	\$1,512.40
Total Revenue & Charges	\$2,649.45	-\$60.04	\$2,589.41	\$12,947.47	\$0.00	\$12,947.47	\$12,947.47	\$0.00	\$12,947.47

Payment Information									
Cash	Actual Today	Adjusted	Net Today	M-T-D	LY-M-T-D	Variance	Y-T-D	LY-T-D	Variance
CASH	\$0.00	\$0.00	\$0.00	\$127.76	\$0.00	\$127.76	\$127.76	\$0.00	\$127.76
CHECK	\$0.00	\$0.00	\$0.00	-\$0.04	\$0.00	-\$0.04	-\$0.04	\$0.00	-\$0.04
Total Cash	\$0.00	\$0.00	\$0.00	\$127.72	\$0.00	\$127.72	\$127.72	\$0.00	\$127.72
Card	Actual Today	Adjusted	Net Today	M-T-D	LY-M-T-D	Variance	Y-T-D	LY-T-D	Variance
AMEX	\$331.32	\$0.00	\$331.32	\$2,109.69	\$0.00	\$2,109.69	\$2,109.69	\$0.00	\$2,109.69
DISCOVER	\$105.94	\$0.00	\$105.94	\$216.38	\$0.00	\$216.38	\$216.38	\$0.00	\$216.38
MASTER	\$788.08	\$0.00	\$788.08	\$5,856.69	\$0.00	\$5,856.69	\$5,856.69	\$0.00	\$5,856.69
VISA	\$1,467.11	\$0.00	\$1,467.11	\$12,036.65	\$0.00	\$12,036.65	\$12,036.65	\$0.00	\$12,036.65
Total Card	\$2,692.45	\$0.00	\$2,692.45	\$20,219.41	\$0.00	\$20,219.41	\$20,219.41	\$0.00	\$20,219.41
Other	Actual Today	Adjusted	Net Today	M-T-D	LY-M-T-D	Variance	Y-T-D	LY-T-D	Variance
BALANCE FORWARD DIRECT BILL PAYMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
BALANCE FORWARD PAYMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
GUARANTEE TO HOTEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HILTON ADVANCE PURCHASE	\$0.00	\$0.00	\$0.00	\$87.40	\$0.00	\$87.40	\$87.40	\$0.00	\$87.40
HONORS SETTLEMENT	\$0.00	\$0.00	\$0.00	\$1,182.75	\$0.00	\$1,182.75	\$1,182.75	\$0.00	\$1,182.75
Total Other	\$0.00	\$0.00	\$0.00	\$1,270.15	\$0.00	\$1,270.15	\$1,270.15	\$0.00	\$1,270.15
Direct Bill	Actual Today	Adjusted	Net Today	M-T-D	LY-M-T-D	Variance	Y-T-D	LY-T-D	Variance
BILL TO COMPANY	\$39.62	\$0.00	\$39.62	\$288.59	\$0.00	\$288.59	\$288.59	\$0.00	\$288.59
Total Direct Bill	\$39.62	\$0.00	\$39.62	\$288.59	\$0.00	\$288.59	\$288.59	\$0.00	\$288.59
Total Payments	\$2,732.07	\$0.00	\$2,732.07	\$21,905.87	\$0.00	\$21,905.87	\$21,905.87	\$0.00	\$21,905.87

Deposit Information	Actual Today	Adjusted	Net Today	M-T-D
IN HOUSE	\$0.00	\$0.00	\$0.00	\$113.85
ADVANCED DEPOSIT	\$0.00	\$0.00	\$0.00	\$0.00
DIRECT BILL	\$0.00	\$0.00	\$0.00	-\$0.04
HOUSE ACCOUNT PAYMENTS	\$0.00	\$0.00	\$0.00	\$13.91
ORDER PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00
Total Cash / Check Posted	\$0.00	\$0.00	\$0.00	\$127.72

Cash Drop Information	Actual Today	Adjusted	Net Today	M-T-D
	\$0.00	\$0.00	\$0.00	\$120.27
Total Cash Drops	\$0.00	\$0.00	\$0.00	\$120.27
CASH POSTED	\$0.00	\$0.00	\$0.00	\$127.72
CASH PAID OUT	\$0.00	\$0.00	\$0.00	\$0.00
CASH DROPS	\$0.00	\$0.00	\$0.00	\$120.27
CALCULATED DEPOSIT	\$0.00	\$0.00	\$0.00	\$127.72
CASH OVER / SHORT	\$0.00	\$0.00	\$0.00	\$7.45 (s)

Guest Ledger Balance

In House Opening Balance:	\$3,325.84
In House Net Change:	-\$142.66
In House Closing Balance:	<u>\$3,183.18</u>
Group Master Starting Balance:	\$0.00
Group Master Net Change:	\$0.00
Group Master Ending Balance:	<u>\$0.00</u>
House Account Opening Balance:	\$0.00
House Account Net Change:	\$0.00
House Account Closing Balance:	<u>\$0.00</u>
Total Closed Folio Opening Balance:	\$156.42
Total Closed Folio Net Change:	\$0.00
Total Closed Folio Closing Balance:	<u>\$156.42</u>

Direct Bill Balance

Direct Bill Opening Balance:	\$13,228.59
Direct Bill Net Change:	\$39.62
Direct Bill Closing Balance:	<u>\$13,268.21</u>

Advanced Deposit Balance

Advance Deposit Opening Balance:	\$0.00
Advance Deposit Net Change:	\$0.00
Advance Deposit Closing Balance:	<u>\$0.00</u>
Group Master Opening Balance:	\$0.00
Group Master Net Change:	\$0.00
Group Master Closing Balance:	<u>\$0.00</u>

Hotel Balance

Beginning Balance:	\$16,710.85
Ending Balance:	\$16,607.81

Room Statistics	Today	M-T-D	Y-T-D	LY-M-T-D	LY-T-D
Rooms Available	78	390	390	0	0
Rooms Down	1	3	3	0	0
Rooms Sold	22	118	118	0	0
Rooms Vacant	55	269	269	0	0
Rooms Clean	76	335	335	0	0
Rooms Dirty	2	55	55	0	0
Stayover Rooms	22	118	118	0	0
Same Day Bookings	10	50	50	0	0
Comp Rooms	0	0	0	0	0
House Rooms	0	0	0	0	0
Zero Rate Rooms	1	6	6	0	0
Day Use Rooms	0	0	0	0	0
Total Guests	39	168	168	0	0
Total Guest Certificate	0	0	0	0	0
Total No Shows	1	1	1	0	0
Total Cancellations	7	11	11	0	0

Performance Statistics	Today	M-T-D	Y-T-D	LY-M-T-D	LY-T-D
Occupancy Percentage	28.57%	30.49%	30.49%	0	0
Occupancy Percentage with Down Rooms	28.21%	30.26%	30.26%	0	0
RevPAR	\$29.33	\$28.61	\$28.61	0	0
ADR	\$104.00	\$94.57	\$94.57	0	0

Turn Away Information	Today	M-T-D
DEFAULT	0	0
Turn Away Totals	0	0

Reviewed by: Night Audit: _____

Manager: _____